

AGENDA
REGULAR MEETING
Tahlequah Board of Education, I-35
Tuesday, July 14 2015 at 6:00 pm
Board of Education Conference Room - 225 N Water Ave, Tahlequah Oklahoma

- A. Call to order – Sharon Ballew, Vice President
 - 1. Recording of members present and absent
 - 2. Pledge of Allegiance

- B. Discussion and vote to approve or not approve the reassignment of Minutes Clerk from Lonni Wright to Wendy Wallace

- C. Discussion and vote to approve or not approve the Minutes for previous meeting:
 - 1. June 18, 2015 – Regular Meeting

- D. Discussion and vote to approve or not approve the Monthly Financial Reports:
 - 1. Receipt and Balance Statement
 - 2. Student Activity Account Summary
 - 3. Miscellaneous Report

- E. Discussion and vote to approve or not approve the Activity Fund/General Fund Procedures Manual

- F. Principal/Staff Reports
 - 1. Transportation End of Year Report

- G. Superintendent’s Report
 - 1. Community Eligibility Plan
 - 2. Summer/Beginning of Year Activities

- H. Public to be heard - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.

- I. Business Items:
 - 1. Vote to approve or not approve De-Regulation Application for Library Media Specialist at Greenwood Elementary for the 2015-16 school year

 - 2. Consent Docket – Discussion and possible action on the following:
 - a. Contracts
 - 1. Contract with Junior Achievement for access to JA BizTown Program services
 - 2. Contract with J & J Educational Services to provide assistance with Impact Aid Program
 - 3. Contract with Stephen Alia Visual Design, LLC to create custom color guard design for the Tahlequah High School Marching Band
 - 4. Agreement with City of Tahlequah for placement of School Resource Officers

5. Supplemental Services Contract with Cherokee County Board of County Commissioners for placement of Cadre Officer
6. Amendment to Contract with Tower Co. to extend existing option renewal period for two years to July 23, 2017.
7. Agreement with Midwest Sporting Goods for sports apparel
8. Agreement with Imperial Inc. for vending services
9. Supplemental Services Agreement with Tyrel Hatfield to provide music instruction at Sequoyah Pre-Kindergarten
10. Program Agreement with Dave Davlin for speaking at August professional development
11. Allocation and Options Notice for FY16 Carl Perkins Career and Technical Education
12. Agreement with Pepsi Beverage Company

b. Fundraisers

1. Heritage Elementary – Arby’s Night, Backwoods Salsa Sales, Basket Auction, Book Fair, Box Tops for Education, Boxes for Military, Brochure Sales/Tumblers, Bunko, Buy Out, Catfish Kitchen, CD and/or DVD Sales, Charlie’s Chicken Night, Chili’s Night, Christmas Store, Class Pictures, Computers for Education, Del Rancho, Night, Donations, Fall Festival, Fall Pictures, Jerky Sales (15 two-week events), Jog-A-Thon, Kite Flying Day, Water Sales at Little Olympics, McTeacher Night at McDonalds, NSU Play/Movie/Field Trips, Outdoor Movie, Parents Night Out, Rib Crib Night, Skate Night, Sonic Night, Spaghetti Dinner, Special Olympics Polar Plunge – Penny Drive, Spring Pictures, Tattoo Sales, Teacher Basketball, T-Shirt Sales, Yearbook Sales
2. Sequoyah PreK – Field Day Concession Stand, Book Fair #1, Book Fair #2, Backwoods Foods, Jelly Belly Sales, T-Shirt Sales, Chip Sales (14 two-week events), Chili’s Night, Rib Crib Night, Fall Pictures, Spring Pictures, Group Pictures, Chili Dinner/Silent Basket Auction, Yearbook Sales, PK Year Slideshow Sales, Celebration DVD Sales
3. Greenwood Elementary – Book Fair, Business Give Back Night, Catalog Sales, Concession, Donations, DVD Sales, Magazine Mailers, Pictures, Snack Sales (11 two-week events), Special Privilege Day, Yearbook Sales
4. Greenwood PTO – Jog-A-Thon, Store, Business Give Back Night
5. Tahlequah Middle School – Hat Day, Great American Cookie Sales, T-Shirt Sales, Jog-A-Thon, Dunk Tank Lunch, Concession
6. TMS FCCLA – Signature Homestyles Candles, Valentine Cookie Grams
7. TMS Student Council – Box Tops for Education, T-Shirt sales
8. TMS Drama – Talent Show 2016, Winter Play
9. TMS Science Club and TSA – Tiger Ornaments, Tiger Blankets, Rummage Sale, Recycling, Flower Sales, Dunk Tank Rental, Donations, Dessert Auction, Car Wash, Snack Sales
10. TMS NJHS – T-Shirt Sales, Volleyball Buyout
11. TMS Choir – Avon Sales, Flocktober, Rock-A-Thon, Cookbook Sales
12. THS Band – Taco Dinner and Auction, OSSAA Concessions at Events and All-Star Band, Tumbler Sales, Blue and Gold Sausage, Public Donations, Concession Stands for Football Games, All-Star Band Clinic, Selling of Uniform and Instrument Accessories, Car/Vehicle Raffle, Carwashes, Bake Sale, Del Rancho Night, Atwoods
13. THS BPA – Engraved Item Sales, Dues, Conference Registration, Posters, 3-D Item Sales, DVD Sales, Ad Sales, Tournament Programs, Plaques, Trophies, and Awards Sales
14. THS NHS – Dues
15. THS Yearbook – Ad Sales, Yearbook Sales
16. THS Art Club – Face Painting
17. THS Science Club – Fan Cloth THS Clothing, Science Club Member T-Shirt Sales
18. THS French Club – Dessert Crepe Sales
19. THS/TMS Kickoff Club – Orange and White Game
20. THS Library – Book Fair

- 21. TMS POM – Bedlam Battle, Spring Fling, Spirit Sales, Atwoods Bake Sale, Car Wash, POM Clinic, Pink Out Sales, Halloween Dance, Girls Only All-Night Sleepover, Winter Semi-Formal
- 22. THS Softball – Concession Sale, Sign Sales, T-Shirt and Hat Sales, Hit-A-Thon, Potato Dinner and Auction

- c. Board Policy – Revised and annual renewal
 - 1. 3279 – Food Procurement annual review
 - 2. 6009 – Attendance Policy
- d. Job Description – Revised
 - 1. Student Advocate
- e. Open Transfers – approve, deny, and/or cancel
- f. Quotes and Bids:
 - 1. Maintenance quote for windows
 - 2. Child Nutrition quote for Fire Suppression Systems services for 2015-16 (all sites)
 - 3. Child Nutrition quote for Exhaust Duct Cleaning services for 2015-16 (all sites)
 - 4. Child Nutrition quote for dairy products for 2015-16
 - 5. Child Nutrition quote for pizza for 2015-16

- J. Discussion and vote to approve or not approve student handbooks
 - 1. PreK – 5th Grade
 - 2. Tahlequah Middle School
 - 3. Tahlequah High School
 - 4. CCREA
 - 5. Athletics
 - 6. Transportation

- K. Discussion and vote to approve or not approve the Schedule of Encumbrances:

| | <u>2014-15</u> | <u>2015-16</u> |
|------------------------|----------------|----------------|
| 1. General Fund | 695 | 37-341 |
| 2. General Fund Grants | None | 3046-3094 |
| 3. Coop Fund | None | None |
| 4. Building Fund | None | 43-49 |
| 5. Sinking Fund | None | None |

- L. Executive Session: Motion and vote to convene in executive session – Executive Session
Authority: 25 Okla Stat. § 307(B)(1)(2). The Board proposes to discuss the following matters during its closed session:
 - 1. The employment, resignation, and transfers of Personnel Items O.1 – O.17
 - 2. Remaining staffing needs for 2015-16 school year
 - 3. TEA, TESPA, negotiations and Administrator Meet & Confer
- M. Motion and vote to acknowledge the Board’s return to open session
- N. Board President’s statement of executive session minutes
- O. Motion and vote to approve or not approve Personnel Items O.1 – O.17

RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

| | | <u>Effective</u> |
|---------------------|---------------------|----------------------------|
| 1. Katelynn Craig | Certified – Teacher | End of 2014-15 school year |
| 2. Jordan Perceful | Certified – Teacher | End of 2014-15 school year |
| 3. Monica Phillips | Certified – Teacher | End of 2014-15 school year |
| 4. Michael Clayborn | Certified – Teacher | End of 2014-15 school year |

EMPLOYMENT: Upon the recommendation of the Superintendent, the employment of the following person(s), be APPROVED:

| | | <u>Effective</u> |
|-----------|------------------------------|---------------------|
| 5. _____ | Certified – Teacher | 2015-16 school year |
| | Temporary 1-Year Contract | |
| 6. _____ | Certified – Teacher | 2015-16 school year |
| | Temporary 1-Year Contract | |
| 7. _____ | Certified – Teacher | 2015-16 school year |
| | Temporary 1-Year Contract | |
| 8. _____ | Certified – Teacher | 2015-16 school year |
| | Temporary 1-Year Contract | |
| 9. _____ | Certified – Teacher | 2015-16 school year |
| | Temporary 1-Year Contract | |
| 10. _____ | Certified – Student Advocate | 2015-16 school year |
| 11. _____ | Support – Paraprofessional | 2015-16 school year |
| 12. _____ | Support – Part Time Para Sub | 2015-16 school year |
| 13. _____ | Support – Part Time Para Sub | 2015-16 school year |
| 14. _____ | Support – Part Time Para Sub | 2015-16 school year |

TRANSFER: Upon the recommendation of the Superintendent, the transfer of the following person(s), be APPROVED:

| | | |
|---------------------|--|---------------------|
| 15. Natalie Cloud | High School Spanish Teacher | 2015-16 school year |
| | To High School Leadership Teacher | |
| 16. Danielle Morgan | Middle School Reading Remediation Teacher | 2015-16 school year |
| | To High School English Teacher | |
| 17. Sharon McClure | Greenwood 5 th grade teacher | 2015-16 school year |
| | To Middle School Reading Remediation Teacher | |

P. NEW BUSINESS: New Business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. *Authority: 25 Okla. Stat. Section 311(A)(9)*

Q. Motion and vote to adjourn

SCHEDULE OF MEETINGS - The next regularly scheduled meeting of the Board of Education:
Thursday, August 13, 2015 at 6:00 pm

Posted at _____ this 10th day of July 2015, at the Board of Education Building, 225 N Water,
Tahlequah Oklahoma

Notary Public and Number