

AGENDA  
REGULAR MEETING  
Tahlequah Board of Education, I-35  
**Thursday, June 18 2015 at 12:00 pm**  
Board of Education Conference Room - 225 N Water Ave, Tahlequah Oklahoma

- A. Call to order – David Morrison, President
  - 1. Recording of members present and absent
  - 2. Pledge of Allegiance
  
- B. Discussion and vote to approve or not approve the Minutes for previous meeting:
  - 1. May 14, 2015 – Regular Meeting
  - 2. June 4, 2015 – Special Meeting
  
- C. Discussion and vote to approve or not approve the Monthly Financial Reports:
  - 1. Receipt and Balance Statement
  - 2. Student Activity Account Summary
  - 3. Child Nutrition Report
  - 4. Miscellaneous Report
  
- D. Discussion and vote to approve or not approve the 2015-2016 activity account descriptions
  
- E. Superintendent’s Report
  
- F. Public to be heard - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.
  
- G. Business Items:
  - 1. Board to take action on the employment of Stephen H. McDonald & Associates, Inc., as Financial Consultant to the School District.
  - 2. Board to discuss annual review of existing or consider and take action on the adoption of written policies and procedures for post-issuance compliance.
  - 3. Board to discuss continuing disclosure obligations.
  - 4. Board to receive bids for the \$2,145,000 General Obligation Building Bonds of this school district and award bonds to the lowest bidder.
  - 5. Board to consider and take action on a resolution providing for the issuance of General Obligation Building Bonds in the sum of \$2,145,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

6. Board to consider and take action on a resolution designating the general obligation bonds of 2015 as “Qualified Tax-Exempt Obligations” pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986.
7. Vote to approve or not approve district property and liability insurance for 2015-16, following presentation by Corbin Jarvis.
8. Vote to approve or not approve district workers compensation insurance for 2015-16, following presentation by Corbin Jarvis.
9. Consent Docket – Discussion and possible action on the following:
  - a. Contracts
    1. Service Agreement with OPSUCA for 2015-2016 membership
    2. Agreement with American Fidelity Assurance Company for Section 125 Flexible Benefit Plan services
    3. Contract renewal with SchoolDude for maintenance work order and inventory software
    4. Supplemental Services Contract with Tad Puetz for tumbling instruction for varsity cheer
    5. Agreement with Great American Opportunities for TMS fundraiser
    6. Agreement with CB Fundraising for Sequoyah PreK fundraiser
    7. Agreement with Big Dog Fundraising for THS fundraiser of Tiger Card sales
    8. Agreement with Heart O’ Hills Camp and Conference Center for use of facility and catering for TPS Administrator retreat
    9. Memorandum of Understanding with Oklahoma Dept. of Career and Technology Education for funding to implement and/or upgrade technology for the BMITE and STEM programs
    10. Agreement with 5 Star for athletic schedule products
    11. Supplemental Services Contract with Boys and Girls Club of Tahlequah for before and after school services
    12. Agreement with City of Tahlequah for canine search services at TMS and THS
    13. Contract with Briggs Public Schools for TPS to provide SPED testing and services
    14. Agreement with Collaborating for Results for consulting services during Administrative retreat
    15. Full Service Agreement with ACE Facilities Management, Inc. for custodial services at High School, T-MAC, Central, Transportation, and Maintenance Buildings
    16. Full Service Agreement with ACE Facilities Management, Inc. for custodial services at Heritage Elementary and Tahlequah Middle School
    17. Collaborative Services Agreement with KiBois Community Action Foundation, Inc. for services for the children enrolled in the Head Start program
    18. Order Agreement with D.I.S. for copier and equipment maintenance
  - b. Fundraisers
    1. THS Athletics – Pink Out football game
    2. THS Soccer – Boys and Girls Club Concession, Media Guide/T-shirt sales, Del Rancho Night, Jazz Lab
    3. Save-A- Senior – Donations, silent auction, donation jars, T-shirt sales
    4. Kick Off Club – VIP Parking, roster shirt sales, donations, golf tournament, concession sales, spirit items sales
    5. THS Dance – Dance Clinic/Football Game, Del Rancho Night, Homecoming Mums, RADA catalog sales, spirit item sales
  - c. Out-of-State/Overnight Trips
    1. THS Band – December 4-5, 2015 – Oklahoma City, OK – All State OMEA Try-Outs
    2. THS Band – January 20-23, 2016 – Tulsa, OK – OMEA Music Convention

3. THS Yearbook – August 3-5, 2015 – Springdale, AR – Yearbook Camp
  4. Sgt. Steven Walker – July 19-25, 2015 – Arlington, TX – 5<sup>th</sup> Brigade Annual Instructor Training
  5. THS Volleyball – July 14-16, 2015 – Fayetteville, AR – U of A Team Camp
  6. THS Band – July 5-11, 2015 – Fayetteville, AR – U of A Band Camp
- d. Board Policy – New and Revised
1. District Wellness Policy
- e. Surplus Property for Sale and/or Disposal
1. TMS – Ink and toner cartridges for sale
  2. Approximately 450 Elementary Science for sale or disposal
- f. Designation of purchasing agents and receiving clerks for each school site as follows:
- PURCHASING AGENTS
- |                         |  |
|-------------------------|--|
| Athletic Department     | Matt Cloud and Danna Reese   |
| Child Nutrition         | Rhonda Kerns   |
| Grants/Federal Programs | Christine Gonzales   |
| Individual Schools      | Building Principals  |
| Maintenance             | Brad Jones and Jana McNiel   |
| Special Education       | Nancy Jones  |
| Transportation          | Brad Jones, Jack Lankford, Larry Wood, and Meri Parks                            |
| District                | Lisa Presley, Diane Adamson, Pat Molloy, Christine Gonzales, and Randy Underwood |
- RECEIVING AGENTS
- |                    |   |
|--------------------|---|
| Board Office       | Staff   |
| Child Nutrition    | Mark Hooper                                       |
| Individual Schools | Site Office Managers                              |
| Warehouse          | John Baker and Jana McNiel                        |
| Transportation     | Brad Jones, Jack Lankford, Larry Wood, Meri Parks |
- g. Renewal of the following lease purchase agreements for the fiscal year ending June 30, 2016, as required under the provisions of the Equipment/Lease Purchase Agreements, between the District and the various institutions:
1. Copiers, dated August 12, 2012 with Government Capital/Security State Bank
  2. New cafeteria and elementary school, dated September 30, 2009 with Tahlequah Educational Facilities Authority
  3. Roofing, HVAC Equipment, etc. dated August 24, 2010 with Zions First National Bank
  4. Postage machine equipment, dated October 20, 2009 with Pitney Bowes
  5. VoAg truck, dated August 20, 2012 with BancFirst
  6. VoAg trailer, dated July 1, 2014 with Armstrong Bank
- h. Re-authorizing payment of Voluntary Separation/Retirement Program Incentive:
1. March 2014
- i. Certificate of Authority: Superintendent Lisa Presley is appointed as the Delegate of Authority on behalf of Tahlequah School District I-35, to deal with any state and federal governmental division in regard to the spending of state or federal monies and to the compliance of the District with funding requirements, civil rights laws, and special education-related statutes. The Superintendent shall have authority to complete and submit necessary governmental forms, provide governmental agencies with requested information, make application for governmental

funds, and perform all acts needed to comply with state and federal law requirements for the receipt of grant money and for the protection of civil rights of employees and students. Programs include: Title I, Title VI (Innovative Education), Title II EESA Funds, Title IV (Drug Free Schools), Title VII Impact Aid, Title IX Indian Education, Johnson O'Malley, IDEA-Flow Through Program, Adult Basic Education, Title IX official, and supervisor of 504 (Handicapped Access to Buildings), DeAnn Mashburn or Randy Underwood shall be designated as the local contact person and the individual authorized to sign in the absence of the Superintendent.

H. Discussion and first read of the Student Handbooks

- a. Pre-K – 5<sup>th</sup> Grade
- b. Tahlequah Middle School
- c. Tahlequah High School
- d. CCREA
- e. Athletics

I. Discussion and vote to approve or not approve the Schedule of Encumbrances:

|                        | <u>2014-15</u> | <u>2015-16</u> |
|------------------------|----------------|----------------|
| 1. General Fund        | 691-694        | 1-36           |
| 2. General Fund Grants | 3359-3364      | 3000-3045      |
| 3. Coop Fund           | None           | None           |
| 4. Building Fund       | 99-103         | 1-42           |
| 5. Sinking Fund        | None           | None           |

J. Executive Session: Motion and vote to convene in executive session – Executive Session

*Authority: 25 Okla Stat. § 307(B)(1).* The Board proposes to discuss the following matters during its closed session:

- 1. Personnel Items M.1 – M.24

K. Motion and vote to acknowledge the Board's return to open session

L. Board President's statement of executive session minutes

M. Motion and vote to approve or not approve Personnel Items M.1 – M.24

**RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:**

|                        |                     | <u>Effective</u>                 |
|------------------------|---------------------|----------------------------------|
| 1. Thomas Brett Morgan | Certified – Teacher | End of 2014-15 school year       |
| 2. Sandra Gillum       | Certified – Teacher | End of 2014-15 school year       |
| 3. Ryan Nolan          | Certified – Teacher | Rescind acceptance of employment |
| 4. Alyssa Goad         | Certified – Teacher | Rescind acceptance of employment |

**EMPLOYMENT: Upon the recommendation of the Superintendent, the employment of the following person(s), be APPROVED:**

|          |                           | <u>Effective</u>             |
|----------|---------------------------|------------------------------|
| 5. _____ | Certified – Teacher       | 2015-16 school year          |
|          | Temporary 1-Year Contract | <i>Pending Certification</i> |
| 6. _____ | Certified – Teacher       | 2015-16 school year          |
|          | Temporary 1-Year Contract |                              |
| 7. _____ | Certified – Teacher       | 2015-16 school year          |
|          | Temporary 1-Year Contract |                              |
| 8. _____ | Certified – Teacher       | 2015-16 school year          |
|          | Temporary 1-Year Contract |                              |

