

# **TAHLEQUAH PUBLIC SCHOOLS 11I035**

**Regular Meeting**

**March 09, 2017 6:00 PM**

**Board of Education Conference Room**

**225 N Water Ave Tahlequah, Oklahoma**

**A. Call to order:**

1. Recording of members present and absent
2. Pledge of Allegiance-Cherokee Elementary Student-Austin Coy Brown.

**B. Tigers R.O.A.R.:**

1. Elementary Archery Students-Anita Lightcap

**C. Discussion and vote to approve or not approve the Minutes for previous meeting(s):**

1. February 21, 2017
2. March 6, 2017 Special Meeting

**D. Discussion and vote to approve or not approve the Monthly Financial Reports:**

1. Receipt and Balance Statement
2. Student Activity Account Summary
3. Miscellaneous Reports
4. Child Nutrition

**E. Superintendent's Report:**

1. Personnel
2. 2016-17 Calendar

**F. Public to be heard:**

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education.

A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk. The Speaker is to move to the lectern on being recognized by the Board President and give his/her full name and address. The speaker will be allowed 5 minutes to address the board.

The Board and administrative staff will not respond to questions or comments at the meeting. The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. *TPS Policy #2217*

**G. Discussion and vote to approve or not approve the following surplus items:**

1. TMS-rock climbing wall

**H. Discussion and Vote to approve or not approve the following new activity accounts:**

1. Athletic Trainer Account

**I. Discussion and vote to approve revised 2016-17 School Calendar.**

**J. Business Items - Consent Docket Vote to approve or not approve the following:**

**1. Contracts/Agreements (2016-17 School Year):**

- a. Supplemental Services Contract with Sydney Rappe March 27 & 31 to teach skills and tryout dance and judge TMS POM tryouts.
- b. Supplemental Services Contract with Sydney Rappe April 3 & 4 for instruction and choreography for THS POM team tryouts.
- c. Supplemental Services Contract with Adam Richmond for bouncy houses to be set up at various spring events throughout the district March 1 2017-June 30 2017 not to exceed 500.00 per event.
- d. Agreement with Scholastic Book Fairs, TMS Spring Fair.
- e. Supplemental Services Contract-Northeastern State University Facilities usage for THS Save A Senior Graduation Party.
- f. Supplemental Services Contract-Sedexo to provide food/catering for THS Save A Senior Graduation Party.
- g. Agreement with Universal Roofing for the re-roof of Sequoyah Elementary.
- h. Agreement with Guard Tronic for equipment and instillation of fire systems and monitoring (monitoring will not begin until cafetorium is completed) at Cherokee Elementary Cafetorium.
- i. Agreement with Guard Tronic to provide security monitoring only at TPS White House.
- j. Revised agreement with Tommy Nix Auto Group, changing the make and model of the car provided in the original agreement.

**2. Contracts/Agreements (2017-18 School Year):**

- a. Agreement with Herff Jones to the print the THS 2017-18 SY Yearbooks.
- b. Agreement with Herff Jones to the print the TMS 2017-18 SY Yearbooks.
- c. Agreement with Legacy Studios for the 2017-18 School Pictures.
- d. Agreement with Jostens to publish/print the 2017-18 Elementary Yearbooks.

**3. Fundraisers (2016-17 School Year):**

- a. TMS Library-Scholastic Book Fair and Fill a Bag \$5.00 Book Sale
- b. Heritage Robotics-Buffalo Wild Wings Give Back Night, Boren Group Fundraising, Coin War, Sonic Cards, Sonic Give Back Night, EagleBot Night, Taco Bueno Give Back Night, chances to win a Yeti.
- c. TMS FCCLA-Collect money from students to cover cost of FCCLA convention/Frontier City
- d. THS STUCO-Buffalo Wild Wings Give Back Night, Chili's Night, Hat Day and Movie Day-School Buy Out,
- e. THS Track-Track concessions
- f. TMS POM/Cheer-Snack Sales at Cancer Carnival
- g. THS FCCLA-Conference Registration fees.
- h. THS Save A Senior-Chilis Give Back Nights, Feb 28, March 28 and April 25 2017, Masonic Lodge Breakfast.

**4. Trips (Out of State/Overnight Trips):**

- a. Jayme Lowe, Nat'l RX Drug Abuse Summit, Atlanta GA, April 17-20 2017, (Drug Free Communities Grant)
- b. 4 B.E.S.T. Coalition Members (2 from DA's Drug Task Force Team Eric Helms & Will Cosner and 2 from Tahlequah PD, Todd Carnes & Frank Graves) National RX Drug Abuse Summit, Atlanta GA, April 17-20 2017. (Drug Free Communities Grant)
- c. Nikki Molloy, Kym Tinsley, Lori and Joe Freymuth, VEX 1Q World Competition (Robotics), Louisville KY, April 23-26 2017. (Boys & Girls Club Fundraising)
- d. Don Ogden, State Track Meet, Yukon OK, May 11-13 2017. (activity account)
- e. Kymberly Tinsley, ISTE 2017 Conference, San Antonio TX, June 24-29 2017. (Drug Free Communities Grant)
- f. Cherokee-Allison Collins & Tasha Hix, Heritage-Rebecca Parrish, TMS-Melissa Moore & Vickie Parrish, THS-Mandi Jordan & Ruth Poteete, State Special Olympics, Stillwater OK, May 17-19 2017.(Activity Account)

g. Matt Davis, Brett Bardell & April Bardell, South Moore Big Cat Softball Tournament, Moore OK, March 23-24 2017.

**K. Discussion and vote to approve or not approve the following job description(s):**

1. Director of Early Childhood

**L. Discussion, and vote to approve or not approve the Schedule of Encumbrances:**

1. General Fund PO# 536-548
2. General Fund Grants PO# 3251-3254
3. Coop Fund No PO#
4. Building Fund PO# 93
5. Bond Fund No PO#
6. Sinking Fund No PO#
7. QZAB No PO#

**M. Motion and vote to approve or not approve Personnel Items M.1-M.5:**

1. **TERMINATIONS:** Upon the recommendation of the Superintendent, the termination of the following person(s), be APPROVED:

	EMPLOYEE NAME	POSITION	EFFECTIVE DATE
a.	Karen Wardlow	Special Care Para	3/1/17

2. **EMPLOYMENT:** Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

	EMPLOYEE NAME	SITE/POSITION	EMPLOYEE TYPE	EFFECTIVE DATE	CONTRACT PERIOD
a.		Transportation/Bus Driver	Support	2/28/17	Temporary 1 year contract
b.		Special Care Para	Support	3/1/17	Temporary 1 year contract

3. **RESIGNATION:** Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

	EMPLOYEE NAME	SITE	EFFECTIVE DATE
a.	Jaycie Smith	TMS Principal	6/23/17
b.	Jamil A. Jaser	Greenwood Art Para-Pro	2/22/17
c.	Alex Sikes	Greenwood Para-Pro	3/22/17
d.	Tiffany Harper	Heritage Special Care Para	4/30/17

4. **RE-EMPLOYMENT:** Upon the recommendation of the Superintendent, the re-employment of the following certified administrators for the 2017-18 school year, be APPROVED;

	EMPLOYEE NAME	TITLE
a.	DeAnn Mashburn	Executive Director of Human Resources and Secondary Curriculum
b.	Randy Underwood	Executive Director of Technology and Operations
c.	Anita Lightcap	Executive Director of Elementary Education and Special Programs
d.	Tanya Jones	Director of State and Federal Programs and Grants
e.	Susan VanZant	Director of Special Services
f.	Cory Slagle	High School Principal
g.	David Bookout	Middle School Principal
h.	Lacie Davenport	Elementary Principal
i.	Nicole Molloy	Elementary Principal
j.	Marissa McCoy	Elementary Principal
k.	Vicki Bush	Secondary Assistant Principal
l.	Natalie Cloud	Secondary Assistant Principal
m.	Phillip Bush	Secondary Assistant Principal
n.	Abby Lamons	Secondary Assistant Principal
o.	Misty Blunt	Elementary Assistant Principal
p.	Paula Sloan	Alternative Education Director
q.	Matt Cloud	Athletic Director

5. **RE-EMPLOYMENT:** Upon the recommendation of the Superintendent, the re-employment of the following non-certified administrators for the 2017-18 school year, be APPROVED:

	EMPLOYEE NAME	TITLE
a.	Diane Adamson	Director of Finance
b.	Robert Batson	Director of Technology
c.	Brad Jones	Director of Maintenance, Grounds & Transportation
d.	Dana Dobson	Director of Child Nutrition
e.	Sabrina Garner	Activity Fund Specialist
f.	Larry Wood	Assistant Director of Transportation
g.	Kathy Daniel	BOE Office Manager
h.	Wendy Wallace	Personnel Specialist
i.	Meghan Lowry	Personnel Specialist
j.	Brenda Hammer	Student Information, District Reporting, & Technology Training Specialist.

**N. New Business:**

**New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: 25 Okla. Stat. Section 311(A) (9)**

**O. Motion and vote to adjourn.**

Posted at \_\_\_\_\_ a.m. / p.m. this \_\_\_\_\_ day of March, 2017 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

\_\_\_\_\_  
**Notary Signature**

**Notary Number: 12005570 Notary Expires: June 12, 2020**

**Tahlequah Public Schools**

**Purchase Order Register**

Options: Year: 2016-2017, Fund: GENERAL FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 536 - 548

PO No	Date	Vendor No	Vendor	Description	Amount
536	02/27/2017	7513	A BEST BRAKE AND CLUTCH, LLC	TRANSPORTATION MAINTENANCE	2,500.00
537	02/16/2017	2454	TULSA WINNELSON CO	MAINTENANCE REPAIR PARTS	1,500.00
538	02/16/2017	114	OKLAHOMA ASBO	REGISTRATION-SPRING CONFERENCE	500.00
539	02/16/2017	285	OKLAHOMA STATE SCHOOL BOARDS ASC	REGISTRATION-NEW BOARD MEMBER WORKSHOP	500.00
540	02/16/2017	659	OKLA SCHOOLS ADVISORY COUNCIL	REGISTRATION-SEXUAL MISCONDUCT TRAINING	200.00
541	02/16/2017	296	CCOSA	REGISTRATION-SUMMER CONFERENCE	3,250.00
542	02/16/2017	83779	NATALIE M. MORGAN	REIMBURSEMENT FOR MILEAGE	1.80
543	02/16/2017	7789	COMPLIANCE SIGNS, INC	TOBACCO FREE CAMPUS SIGNS	1,000.00
544	02/16/2017	13623	MIDWEST CITY MUNICIPAL AUTHORITY	LODGING-OKASBO SPRING CONF	376.00
545	02/16/2017	7790	WILSON, JIM	REIMBURSEMENT-EXPENSES	350.00
546	02/16/2017	7791	MYERS, ED	REIMBURSEMENT-EXPENSES	350.00
547	02/16/2017	1485	PREMIER PAPER AND PACKAGING INC	COPY PAPER	18,060.00
548	02/16/2017	4942	DATA MANAGEMENT	THS VISITOR BADGES	340.00
<b>Report Total:</b>					<b>\$28,927.80</b>

**Tahlequah Public Schools**

**Purchase Order Register**

Options: Year: 2016-2017, Fund: GENERAL FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 3251 - 3254

PO No	Date	Vendor No	Vendor	Description	Amount
3251	02/17/2017	66041	SERENA NICOLE JONES	ACT REIMBURSEMENT	30.00
3252	02/20/2017	66045	WYNDHAM GARDEN HOTEL	HOTEL FOR WRESTLING STATE	1,500.00
3253	02/16/2017	7792	JIMERSON, CHAZ LEE	REIMBURSEMENT-ACE TEST FEE	30.00
3254	02/16/2017	7793	WHITE, SYDNEY KATHERINE	REIMBURSEMENT-ACT TEST FEE	30.00
<b>Report Total:</b>					<b>\$1,590.00</b>

**Tahlequah Public Schools**

**Purchase Order Register**

Options: Year: 2016-2017, Fund: BUILDING FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 93 - 93

PO No	Date	Vendor No	Vendor	Description	Amount
93	02/16/2017	6527	JIM MELHART PIANO & ORGAN CO.	TMS SOUND ISOLATION ROOM/INSTALLATION	7,225.00
<b>Report Total:</b>					<b>\$7,225.00</b>