

TAHLEQUAH PUBLIC SCHOOLS 111035

Regular Meeting

August 10, 2017 6:00 PM

Board of Education Conference Room

225 N Water Ave Tahlequah, Oklahoma

A. Call to order:

1. Recording of members present and absent
2. Pledge of Allegiance

B. Discussion and vote to approve or not approve the Minutes for previous meeting(s):

1. July 13, 2017

C. Discussion and vote to approve or not approve the Monthly Financial Reports:

1. Receipt and Balance Statement
2. Student Activity Account Summary
3. Miscellaneous Reports
4. Child Nutrition

D. Discussion and vote to approve or not approve Diane Adamson as the Authorized Signer on Federal Claims for the TPS District.

E. Principal/Directors Report:

1. Principal/Directors first day of school highlights!

F. Superintendent's Report:

1. First Day of School
2. Student Handbooks
3. Tahlequah Local Development Act Review Committee
4. Personnel

G. Public to be heard:

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education.

A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk. The Speaker is to move to the lectern on being recognized by the Board President and give his/her full name and address. The speaker will be allowed 5 minutes to address the board.

The Board and administrative staff will not respond to questions or comments at the meeting. The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. **Policy 2217 Adopted by the Board of Education on 9-12-91, Revised 6-15-99, Revised 11-8-04, Revised 4-7-15, Revised 10-11-16. 12-8-16**

H. Discussion and vote to approve or not approve the appointment of Superintendent Lisa Presley to the Tahlequah Local Development Act Review Committee.

I. Discussion and vote to approve or not approve the following bid(s):

- 1.** Quote to purchase a Semi Truck for THS Orange Express from Semi-Trailer Big Box in the amount of \$9,500.00.

J. Business Items - Consent Docket Vote to approve or not approve the following:

1. Contracts/Agreements (2017-18 School Year):

- a.** Agreement with Northeastern State University Jazz Lab for facility usage for 2017-18 TPS Administrators Conference.
- b.** MOU with Community Food Bank of Eastern Oklahoma to provide food for an on-campus School Pantry.
- c.** Supplemental Services Contract with Deborah Hill to work at various athletic events during the 2017-18 SY.
- d.** Supplemental Services Contract with Kay Hayes to work at various athletic events during the 2017-18 SY.
- e.** Agreement with Northeastern State University for Clinical Rotation Fieldwork for Occupational Therapy Program Students.
- f.** Agreement with Oklahoma Department of Career and Technology Education for 2017-18 SY allocations for the career and technology education programs in the amount of \$68,225.00.
- g.** License Agreement with Odysseyware for online curriculum for credit recovery and alternative education students.
- h.** Supplemental Services Agreement with Jared Carey to provide Colorguard Uniform and Flag Design.
- i.** Supplemental Services Agreement with Sydney Rapp to provide Sideline, Halftime routine and technique for TMS POM.
- j.** Supplemental Services Agreement with Margaret Michka to provide Flute Instruction to THS/TMS Band students.
- k.** Facility usage agreement with ACT for the following testing dates:
September 9, 2017
October 28, 2017
December 9, 2017
February 10, 2018
April 14, 2018
June 9, 2018
July 14, 2018
- l.** Supplemental Services Contract with Patricia Nodine to provide Bus Monitoring services as needed.
- m.** Supplemental Services Contract with Morgan Simoneau to assist with THS Volleyball.(to be paid by Volleyball Activity Account)
- n.** Supplemental Services Contract with Dana Waters to provide music accompanist for the 2017-18 SY.
- o.** Agreement with American Fidelity to provide the district section 125 Flex Benefit Cafeteria Plan.

2. Fundraisers (2017-18 School Year):

- a.** THS Save-A-Senior-Snow Cones at THS Football, Shirt Sales, Snow Cones/Water at Cherokee Holiday Parade, Snow Cones/Water at THS Football Scrimmage, Concession Sales at Cross Country Meet, Silent Auction.
- b.** Girls Soccer-Team Merchandise Sale,
- c.** Athletics-Pink Out Football Game
- d.** THS Cheer-Spirit Items, Elementary Cheer Clinic
- e.** Boys & Girls Tip-In Club-Tennis Ball Toss, Basketball Season Passes w/Tip-In Club T-Shirt, Roster T-Shirts, Tiger Basketball Car Wash.

- f. Volleyball-Volleyball Concession
- g. Softball-Concessions and T-Shirt Sales, Sign Sales.
- h. Cross Country-Camp Fees
- i. Football-Silent Auction @ Golf Tournament.
- j. THS POM-Spirit Items

3. Trips (Out of State/Overnight Trips):

- a. Diane Adamson, ASBO Conference, Denver CO, Sept. 21-25 2017. (District)

K. Discussion and vote to approve or not approve additions to student handbooks:

- 1. Elementary
- 2. TMS and THS

L. Discussion and vote to approve or not approve Revisions to the following policy(s):

- 1. Policy 4003-Non discrimination
- 2. Policy 4011-Non Discrimination Grievance Procedure - For Filing, Processing and Resolving Alleged Discrimination Complaints (Students and Employees).
- 3. Policy 5177-Indian Education Title VII
- 4. Policy 5460-Comparability of Services
- 5. Policy 6300-Grievance Procedure
- 6. Policy 5457-Parents Right to Know
- 7. Policy 5250-Concurrent Enrollment
- 8. Policy 5350-Graduates With Distinction & Graduates With Honors
- 9. Policy 5375-Graduation Requirements
- 10. Policy 6009-Attendance Policy

M. Discussion and vote to approve or not approve the adoption of the following policies:

- 1. Policy 6040-TPS District Wellness Policy (replaces the original TPS District Wellness Policy)
- 2. Policy 6145-Parent's Bill of Rights
- 3. Policy 6156 Protection Pupil Rights Amendment (Testing Program Student Surveys-Regulation)

N. Discussion and Vote to approve or not approve the School Hours Policy # 5020 for the 2017-18 school year.

O. Discussion and vote to approve the revision and review of policy 5175 Impact Aid Indian Policies and Procedures.

P. Discussion and vote to approve or not approve the Resident Teacher Mentor Committee.

CHAIRS: Anita Lightcap- Elementary, DeAnn Mashburn- Secondary and Higher Education Representative- Lois Buttress-NSU Teacher Certification Coordinator

PRINCIPALS: Cory Slagle, David Bookout, Lacie Davenport, Nikki Molloy, Paula Sloan

OEA MENTOR INSTRUCTIONAL COACHES: Cheryl Arnall- Jeanne Owens

2017-2018 Mentees and Mentor Teachers

- 1. Rebecca Reinhard-Elizabeth Rader
- 2. Heather Brozovich-Barbie Casey
- 3. Sara Parkes-Heather Moles
- 4. Michaella Stricker-Natasha McIntosh
- 5. Haley Stocks-Mark Geiger

6. Mary Kaye Smith-Shelli Lamons
7. Kara West-Deena Jones
8. Trina Hall-Emily Freise
9. Rebecca Tillman-Maggie Herriman
10. Paden Smith-Kathy Carey
11. Kelsey Schellhorn-Debbie Underwood
12. Gladys Guthrie-Haley Davis
13. William Ryals-Debbie Peterson
14. Matthew Qualls-Kelly Atkinson
15. Bethany Barnhart-Ellie Vega

Q. Discussion, and vote to approve or not approve the Schedule of Encumbrances:

1. General Fund - PO# 349-367
2. General Fund Grants - PO# 3025-3041
3. Building Fund - PO# 76-78
4. Sinking Fund - PO# 2

R. Executive session:

Executive Session Authority: *25 Okla.Stat. § 307(B) (1) (2) and (7)*. The Board proposes to discuss the following matters during its closed session:

1. Employee-related negotiations with T.E.A. and T.E.S.P.A., with no resulting vote intended.
2. Employee-related negotiations for administrators/supervisors, with no resulting vote intended.

S. Acknowledge the Board's return to open session.

T. Board President's statement of executive session minutes.

U. Vote to ratify or not ratify the negotiated agreement with T.E.A. for the 2017-18 SY.

V. Vote to ratify or not ratify the negotiated agreement with T.E.S.P.A. for the 2017-18 SY.

W. Vote to approve or not approve the salary requests and fringe benefits for administrative/supervisory personnel for the 2017-18 SY.

X. Discussion and vote to approve or not approve revisions to the 2017-2018 school calendar.

Y. Motion and vote to approve or not approve Personnel Items Y.1-Y.6.

1. JOB TRANSFERS: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:

| NAME | TRANSFER FROM/TO | EFFECTIVE |
|------------------|--------------------------------------------------------|-----------|
| Kristy Ward | From TMS Teacher to TMS Gifted/Talented | 17-18 SY |
| Cynthia Collins | From Special Care Para to Regular Para | 17-18 SY |
| Teresa Turner | Credit Recovery Teacher-From THS & Central to THS Only | 17-18 SY |
| Theresa Hawkins | Cafeteria Cashier- From TMS to Sequoyah | 17-18 SY |
| Lisa Ross | Cafeteria Manager-From THS to Greenwood | 17-18 SY |
| Joyce Kaufman | Cafeteria Manager-From Greenwood to Sequoyah | 17-18 SY |
| Christy Christie | Cook/Baker-From Heritage to Cherokee | 17-18 SY |
| Marilyn McDowell | Paraprofessional-From Sequoyah to Greenwood | 17-18 SY |

2. RE-EMPLOYMENT: Upon the recommendation of the Superintendent, the re-employment and contract approval of the following person(s), be APPROVED:

| NAME | SITE/POSITION | EFFECTIVE |
|---------------|----------------------------|------------------|
| Julie Hensley | Sequoyah/Special Care Para | 17-18 SY |
| Christi Koehn | Sequoyah/Para Pro | 17-18 SY |

3. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

| | | |
|-------------------------------|----------------------------|-----------------------------|
| _____ | Greenwood-P/T Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ (pending certification) | Greenwood/SpEd Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ (pending Certification) | Greenwood/Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | Greenwood/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | Cherokee/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | Cherokee/Special Care Para | 17-18 SY Temp 1 Yr Contract |
| _____ | Cherokee/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | Cherokee/Special Care Para | 17-18 SY Temp 1 Yr Contract |
| _____ | Heritage/Special Care Para | 17-18 SY Temp 1 Yr Contract |
| _____ | Heritage/Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | Heritage/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | Central/Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | Central/Specail Care Para | 17-18 SY Temp 1 Yr Contract |
| _____ | TMS/Special Care Para | 17/18 SY Temp 1 Yr Contract |
| _____ (pending certification) | TMS/FACS Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | TMS/Science Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | TMS/Language Arts | 17-18 SY Temp 1 Yr Contract |
| _____ | THS/PE Teacher | 17-18 SY Temp 1 Yr Contract |
| _____ | THS/Homeless Liaison | 17-18 SY Temp 1 Yr Contract |
| _____ | THS/PT Para Sub | 17-18 SY Temp 1 Yr Contract |

| | | |
|-------|------------------------------------------|-----------------------------|
| _____ | THS/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | THS/PT Para Sub | 17-18 SY Temp 1 Yr Contract |
| _____ | Elementary ISD Para | 17-18 SY Temp 1 Yr Contract |
| _____ | (pending Certification) Dist/Art Teacher | 17-18 SY Temp 1 Yr Contract |

4. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

| NAME | SITE/POSITION | EFFECTIVE |
|----------------|----------------------------|------------------|
| Janie Manes | Heritage Paraprofessional | August 3, 2017 |
| Karen Cecil | Cherokee Special Care Para | July 4, 2017 |
| Olivia Salazar | Cherokee Paraprofessional | August 3, 2017 |

5. SABBATICAL: Upon the recommendation of the Superintendent, the request for a sabbatical leave for the 2017-18 SY by the following person(s), be APPROVED:

Kelli Tibbetts Heritage/ 1st Grade Teacher

6. RECENSION: Upon the recommendation of the Superintendent, the recension of the following employment be APPROVED:

Erin Davis, Effective immediately

7. TERMINATION OF EMPLOYMENT CONTRACT: Upon the recommendation of the Superintendent, the termination of the employment be APPROVED:

Matt Davis Certified Teacher Effective July 18, 2017-Deceased

Z. New Business:

New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: *25 Okla. Stat. Section 311(A) (9)*

AA. Motion and vote to adjourn.

Posted at _____ a.m. / p.m. this _____ day of _____, 2017 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

Notary Signature

Notary Number: 12005570 **Notary Expires:** June 12, 2020

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2017-2018, Fund: GENERAL FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 349 - 367

| PO No | Date | Vendor No | Vendor | Description | Amount |
|----------------------|------------|-----------|-------------------------------------|------------------------------------|---------------------|
| 349 | 07/18/2017 | 6892 | CDW LLC | VOCBUS I COMPUTERS | 2,294.77 |
| 350 | 07/18/2017 | 13836 | SKIRVIN HILTON | LODGING-OSSBA CONFERENCE | 4,820.00 |
| 351 | 07/01/2017 | 499 | DUVALL'S TRANSMISSION | TSPORT-TRANSMISSION REPAIR | 2,500.00 |
| 352 | 07/26/2017 | 3367 | GREAT EXPECTATIONS | TRAINING SEQ/CH/GR/HER | 6,000.00 |
| 353 | 07/26/2017 | 6 | CAROLINA BIOLOGICAL SUPPLY CO. | INSTRUCTIONAL SUPPLIES | 2,945.00 |
| 354 | 07/26/2017 | 11733 | VERNIER SOFTWARE AND TECHNOLOGY INC | INSTRUCTIONAL SUPPLIES | 690.00 |
| 355 | 07/26/2017 | 363 | SPORTS SURFACE MANAGEMENT LLC | NSU TURF RAKING SERVICES | 4,000.00 |
| 356 | 07/31/2017 | 66150 | SODEXO FOOD SERVICE | CHILD NUTRITION SERVICES | 350,000.00 |
| 357 | 07/01/2017 | 84501 | DANIEL J SISK | REIMBURSEMENT-EXPENSES | 160.00 |
| 358 | 08/02/2017 | 12496 | NCS PEARSON INC | SPED INSTRUCTIONAL SUPPLIES | 2,800.00 |
| 359 | 08/04/2017 | 204 | WAL-MART/SYNCHRONY BANK | NEW TEACHER INSTRUCTIONAL SUPPLIES | 150.00 |
| 360 | 08/07/2017 | 672 | SCHOOL SPECIALTY, INC | INSTRUCTIONAL SUPPLIES | 3,249.84 |
| 361 | 07/01/2017 | 10000 | SECURITY BANKCARD CENTER INC | TRAVEL/EXPENSES/SUPPLIES | 25,000.00 |
| 362 | 08/08/2017 | 66155 | W & B SERVICE COMPANY | TSPORT REPAIR SERVICE/PARTS | 5,000.00 |
| 363 | 07/01/2017 | 8229 | SEMI-TRAILER SERVICES, INC | BAND SEMI-TRUCK | 9,505.00 |
| 364 | 07/01/2017 | 323 | OKLAHOMA TEACHER RETIREMENT SYSTEM | TEACHERS RETIRMENT EXPENSES | 5,000.00 |
| 365 | 07/01/2017 | 84512 | ALLISON BREESE PITTMAN | REIMBURSEMENT-EXPENSES | 1,000.00 |
| 366 | 08/07/2017 | 12441 | MUSIC EXPRESS | CHEROKEE MUSIC SUBSCRIPTION SRVC | 195.00 |
| 367 | 08/07/2017 | 6476 | PLANK ROAD PUBLISHING, INC. | CHEROKEE MUSIC INSTRUC SUPPLIES | 159.95 |
| Report Total: | | | | | \$425,469.56 |

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2017-2018, Fund: GENERAL FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 3025 - 3041

| PO No | Date | Vendor No | Vendor | Description | Amount |
|----------------------|------------|-----------|----------------------------------|----------------------------------|---------------------|
| 3025 | 07/13/2017 | 12702 | SPORT SUPPLY GROUP, INC. | PEP | 450.00 |
| 3026 | 07/17/2017 | 204 | WAL-MART/SYNCHRONY BANK | SPED SUPPLIES | 600.00 |
| 3027 | 07/01/2017 | 8873 | GORDON N STOWE & ASSOCIATES, INC | SPED SUPPLIES | 4,375.00 |
| 3028 | 07/17/2017 | 550 | US GAMES | PEP GRANT | 32,699.88 |
| 3029 | 07/17/2017 | 550 | US GAMES | PEP GRANT | 10,899.44 |
| 3030 | 07/17/2017 | 550 | US GAMES | PEP GRANT | 25,479.89 |
| 3031 | 07/17/2017 | 12702 | SPORT SUPPLY GROUP, INC. | PEP GRANT | 40,816.29 |
| 3032 | 07/19/2017 | 550 | US GAMES | PEP GRANT | 500.00 |
| 3033 | 07/19/2017 | 12702 | SPORT SUPPLY GROUP, INC. | PEP GRANT | 29,500.00 |
| 3034 | 07/24/2017 | 7278 | GREEN COUNTRY REHABILITATION LLC | GREEN COUNTRY REHAB | 65,000.00 |
| 3035 | 07/27/2017 | 902 | INDIAN AREA CAPITAL TECH CENTER | SPED REGISTRATION | 660.00 |
| 3036 | 07/31/2017 | 11558 | ONE SOURCE WATER | NURSES WATER DISPENSERS | 750.00 |
| 3037 | 08/04/2017 | 12397 | ERIC ARMIN INC | INDIAN ED INSTRUCTIONAL SUPPLIES | 3,545.00 |
| 3038 | 08/04/2017 | 81253 | TRACY A. ADAMS | REIMBURSEMENT HOMEBOUND | 500.00 |
| 3039 | 08/07/2017 | 7640 | LAZEL, INC | LICENSE | 26,177.50 |
| 3040 | 08/07/2017 | 11414 | LEARNING A-Z/PAGE | SOFTWARE LICENSE | 8,706.10 |
| 3041 | 08/07/2017 | 922 | EDMENTUM INC | SOFTWARE LICENSES | 21,182.72 |
| Report Total: | | | | | \$271,841.82 |

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2017-2018, Fund: BUILDING FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 76 - 78

| PO No | Date | Vendor No | Vendor | Description | Amount |
|----------------------|-------------|------------------|-------------------------------|------------------------|--------------------|
| 76 | 07/20/2017 | 66153 | BECERRAS PAINTING LLC | MAINT/GROUNDS SUPPLIES | 8,500.00 |
| 77 | 07/24/2017 | 4967 | CONTRACT DRAPERY & BLIND, INC | BLINDS | 699.40 |
| 78 | 07/01/2017 | 490 | STUART C. IRBY CO. | TURF ROOM LIGHTING | 5,000.00 |
| Report Total: | | | | | \$14,199.40 |

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2017-2018, Fund: SINKING, Date Range: 7/1/2017 - 6/30/2018, PO Range: 2 - 2

| PO No | Date | Vendor No | Vendor | Description | Amount |
|----------------------|-------------|------------------|---------------|-------------------------------|--------------------|
| 2 | 07/01/2017 | 12471 | UMB BANK NA | BOND SERIES INTEREST PAYMENTS | 66,300.00 |
| Report Total: | | | | | \$66,300.00 |