

**AGENDA**  
REGULAR MEETING  
Tahlequah Board of Education, I-35  
**Tuesday, July 12, 2016 6:00 PM**  
*Board of Education Conference Room - 225 N Water Ave Tahlequah, Oklahoma*

- A. Call to order** – Sharon Ballew, President
1. Recording of members present and absent
  2. Pledge of Allegiance
- B. Discussion and vote to approve or not approve the Minutes for previous meeting(s):**
1. June 14, 2016
- C. Discussion and vote to approve or not approve the Monthly Financial Reports:**
1. Receipt and Balance Statement
  2. Student Activity Account Summary
  3. Miscellaneous Reports
- D. Discussion and vote to approve or not approve 2015-16 Supplemental Appropriations \$1,681,130.91.**
- E. Directors Report:**
1. Child Nutrition 2016 Year End Report-Rhonda Kearns
  2. Summer Projects-Randy Underwood/Brad Jones
- F. Superintendent's Report**
1. Budget
  2. E-Meetings
  3. Transfers
- G. Public to be heard** - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time unless other administrative complaint procedures have been exhausted. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.
- H. Discussion and vote to approve or not approve De-Regulation Application for Library Media Specialist at Greenwood Elementary for the 2016-17 school year.**
- I. Discussion and vote to approve or not approve re-authorizing payment of Voluntary Separation/Retirement Program for the 2016-17 FY that was approved by the board Feb. 16, 2016**
- J. Discussion and vote to approve or not approve the following handbooks/manuals:**
1. **Student Handbooks**
    - a. PreK – 5th Grade
    - b. Tahlequah Middle School
    - c. Tahlequah High School
    - d. CCREA
    - e. Athletics
    - f. Transportation
  2. **Procedures Manual (Activity Fund, General Fund, Federal Programs)**

**3. First Read of Faculty/Staff Handbooks**

- a. Elementary
- b. Middle School
- c. High School
- d. Child Nutrition
- e. Athletics

**K. Discussion and vote to approve or not approve the proposed 2016-17 bus routes**

**L. Discussion and vote to approve or not approve recognition of academic credit as offered by the Indian Capital Career and Technology Center: Weighted Lab Science credit designated as Anatomy.**

**M. Discussion and vote to approve or not approve weighted laboratory science and math credit for students enrolled in Career Tech BioMedical Science Academy:**

Year 1:

- 1 for AP Biology
- 1 for Pre-AP Calculus (or Algebra II)
- 1 for Principles of Biomedical Science
- 1 for Human Body Systems

Year 2:

- 1 for AP Physics
- 1 for AP Calculus AB
- 1 for Biomedical Interventions
- 1 for Biomedical Innovations.

**N. Discussion and vote to approve or not approve recommended approved and denied/cancelled open transfers.**

**O. Discussion and vote to approve or not approve the following memberships/subscriptions:**

1. OSSBA Policy Services renewal.
2. Buy Board National Purchasing Cooperative.

**P. Discussion and vote to approve or not approve the following Bids and Quotes:**

1. Child Nutrition bid for delivery of prepared pizza for the 2016-17 SY. Recommending the bid from Mazzio's Pizza for \$4.95 per slice.
2. Child Nutrition bid for dairy products for the 2016-17 SY. Recommending the bid from Hiland Dairy for a total of \$527,100.80.
3. Child Nutrition bid for Fire Suppression Systems Service and Inspection for the 2016-17 SY. Recommending the bid from SimplexGrinnell in the amount of \$1,590.00.
4. Child Nutrition bid for Exhaust Duct Cleaning for the 2016-17 SY. Recommending the bid from Bare Metal Standard in the amount of \$4500.00.

**Q. Discussion and vote to approve or not approve the following Lease purchase agreements for the fiscal year ending June 30, 2017.**

1. Copier equipment, dated November 12, 2015 with DeLage Landen Public Finance LLC.
2. VoAg truck, dated August 20, 2012 with BancFirst.
3. VoAg trailer, dated July 1, 2014 with Armstrong Bank.
4. Bus lease for 5 busses dated November 1, 2014.

**R. Discussion and vote to approve or not approve the following Sublease agreements for the FY 2017:**

1. Board to consider and take action on a motion approving the renewal of the Sublease Agreement for the fiscal year ending June 30, 2017 as required under provisions of the Sublease Agreement dated September 30, 2009 between the District and Tahlequah Educational Facilities Authority.
2. Board to consider and take action on a motion approving the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2017 as required under the provisions of the Equipment Lease Purchase Agreement dated August 24, 2010 between the District and Zions First National Bank.

3. Board to consider and take action on a motion approving the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2017 as required under the provisions of the Equipment Lease Purchase Agreement dated November 5, 2015 between the District and Zions First National Bank.

**S. Business Items - Consent Docket Vote to approve or not approve the following:**

**1. Contracts/Agreements (2016-17 School Year):**

- a. Agreement with Guard Tronic, Inc. to provide Fire system equipment, instillation and monthly service/monitoring charge for the THS Boys Athletic/Weight Room, THS Girls Weight Room and THS Coaches Office.
- b. Agreement with J & J School Services to conduct research and complete application for Impact Aid funding
- c. Agreement with CCOSA (Cooperative Council for Oklahoma School Administration) for renewal to participate in the Financial Assistance for School Districts Program for the 2016-17 SY.
- d. Agreement with Glynlyon, Inc. for renewal of 50 Odyssey Ware 2.0 on-line licenses.
- e. Agreement with Cintas to provide uniform shirts for the following: custodial, mechanics, maintenance and grounds department support employees.
- f. Agreement with Music Theatre International for performance licenses for "The Music Man Jr"
- g. Agreement with Cherokee Nation to provide services for children with qualifying disabilities enrolled in the Cherokee Nation Headstart Program.
- h. Agreement with All American Fire Systems for annual fire sprinkler inspection.
- i. Supplemental Services contract with Breeanna Cross to provide Colorguard Summer Band Instruction.
- j. Agreement with Briggs School provide psychological testing services to eligible students as needed.
- k. Agreement with Briggs School to provide transportation services to and from Parkview School for the Blind in Muskogee for student(s).
- l. Agreement with Briggs School to provide two class periods of instrumental music instruction from a certified instrumental music teacher for the 2016-17 SY.
- m. Supplemental Services Contract with Cherokee County Board of County Commissioners for placement of Cadre Officer
- n. Agreement renewal (year 3 of 3) with Midwest Sporting Goods/Russell Athletics to purchase athletic clothing/equipment.
- o. Agreement with TMC Migrant Seasonal Head Start (TMS MSHS) to provide Special Education services to eligible students
- p. Agreement with Reliance Communication, LLC for renewal of the School Messenger calling system.
- q. Amendment to SoonerCare Provider Agreement for Schools for Medicaid billing.
- r. Amendment to Contract with Tower Co. to extend existing option renewal period for one year to July 23, 2017
- s. Supplemental Service contract with Steven Crawford to provide keynote address to Faculty/Staff.
- t. Supplemental Service Contract with Billie Jordan to provide external evaluation of Regional MSP Grant.
- u. Supplemental Service Contract with Northeastern State University to conduct a 2-day middle school cheer camp.
- v. Agreement with Oklahoma Department of Career Tech for the Carl Perkins FY17 allocations in the amount of \$48,908.00
- w. Agreement with Tahlequah City Police Department to provide funding to prevent underage drinking.
- x. Agreement with the City of Tahlequah to provide 10 hours of drug dog services.
- y. Agreement with DHS to provide one School Based Social Worker.
- z. Agreement with Judi Barber (Collaborating for Results, Inc. to provide professional development.

**2. Fundraisers 2016-17 School Year**

**a. HERITAGE ELEMENTARY**

Arby's Night

Backwoods Salsa Sales

Basket Auction

Book Fair

Box Tops for Education

Boxes for Military

Brochure Sales/Tumblers

Bunko

Buy Out

Can Drive

Catfish Kitchen Night

CD and/or DVD sales

Charlie's Chicken Night

Chili's

Christmas Store

Class Pictures

Computers for Education

Del Rancho Night

Donations

Fall Festival

Fall Pictures

Jerky Sales

Jog-A-Thon

Kite Flying Day

Water Sales @ Little Olympics  
McTeacher Night  
NSU Play/Movie/Field Trips  
Outdoor Movie  
Parents Night Out  
Pizza Hut Night  
Rib Crib night  
Skate Night  
Socktober  
Sonic Night  
Spaghetti Dinner  
Special Olympics Polar Plunge Penny Drive  
Spring Pics  
Tattoo Sales  
Teacher Basketball  
T- Shirt Sales  
Water is Life  
Heritage Yard Sale  
Yearbook Sales

**b. CHEROKEE ELEMENTARY**

School Skate  
Fall Yearbook Pictures  
Class Pictures  
DVD of Music Programs  
Yearbooks  
Spring Pictures  
**Cherokee PTO**  
T-Shirt Sales  
Jog-a-thon  
**Cherokee STUCO**  
Smelly Pencils  
**Cherokee Library**  
Fall Book Fair  
Spring Book Fair

**c. SEQUOYAH ELEMENTARY**

Backwoods Foods  
Chili Night/Basket Auction  
Fall Book Fair  
Spring Book Fair  
Fall Pictures  
Spring Pictures  
Group Pictures  
Yearbook  
PK Slideshow  
Celebration DVD's  
Field Day Concession  
School Kidz  
T-Shirt Sales

**d. GREENWOOD ELEMENTARY**

Program DVD Sales  
Magazine Mailers  
Pictures  
Snacks  
Special Privilege Day  
Shirts  
School Store  
Yearbook Sales  
Fall & Spring Book Fair  
Business Give Back Night  
Catalog Sales  
Donations

Donors Choose (individual teacher)  
Concession Sales  
**Greenwood PTO**  
Boxtops  
Business Give Back Night  
Christmas Store  
Talent Show  
Jog-a-Thon  
**Greenwood B&G Club**  
Robotics  
**Greenwood STUCO**  
Gorilla Garage

**e. MIDDLE SCHOOL**

**Band**  
Fees and Accessories  
Cookie Dough Fundraiser  
**Drama**  
TMS Play  
Talent Show  
**NJHS**  
T-shirt sales  
Volleyball Buy Out  
**TMS STUCO**  
T-shirt Sales  
Box Tops  
Making a Difference Day  
**TMS Yearbook**  
Yearbook Sales  
**TSA/STEM**  
Rummage Sale  
Snack Sales during Boys Scout Event  
Car Wash  
Recycling  
Donations  
**TMS PTO**  
Concessions @ 3 Sisters Fin CC Meet  
Spirit Items  
Breakfast with Santa  
Donkey Basketball & Dinner  
**TMS Activity**  
Basketball Buy Out  
Hat Day  
T-shirt Sales  
Basketball Concessions  
BG Club Basketball Concessions  
Staff Concessions  
Cookie Dough Sales  
Volleyball Buyout  
Chili's Fundraiser  
**Choir**  
Cook Around the World  
CD Sales  
Atwood's Hot Dog Sales  
Rock-a-thon  
Flamingos in Flock-tober

**f. HIGH SCHOOL**

**Art Club**  
Face Painting  
Crystal Bridges & Philbrook Mus fees from stu.  
**Band**  
Accessory Sale  
Public Solicitation of Funds

Concessions Stand  
60 Minute Fund Raiser  
Super Spray Car Wash  
Blue & Gold Sausage Sales  
Car/Vehicle Raffle  
OSSAA Concessions  
All-Star Band Clinic  
Taco Dinner and Auction  
Collections of Fees Relating to Costs

**BPA**

Sell Ads for Basketball Program  
Dues  
Tournament Programs  
3-D Items  
DVD Sales  
Posters  
Engraved Items  
Plaques, Trophies, Awards  
Conference Registration

**English Club**

English Club Dues  
Scholastic Book Fair  
English Club T-Shirt Sales  
Tiger Reader T-Shirt Sales

**JROTC**

Fan Cloth Sales  
Great American Fundraising  
Pennies for Patients  
Chilies 10% Sales Donation

**Science Club**

Science Club T-Shirts  
Fan Cloth THS Clothing Sales  
Young Scientist Adventure Night  
Fan Cloth THS Clothing Sales

**Theater Arts**

Angel Program  
Dept. and Production T-Shirts  
Scenes & Things Performance  
A Hometown Christmas

**THS Activity Account**

Sell Tiger Pride Shirts  
Tiger Cards

**Yearbook**

Sell Business Ads and Donations  
Senior Ad Sales  
2017 and older Yearbook Sales

Atwood's Hotdog Sales  
Sign Sales  
Spirit Sales

**TPS Athletics**

Pink Out Football  
Corporate Sponsorships

**Cross Country**

Chili's Night  
Early Tiger Meet

**Boys Soccer**

Spaghetti Dinner  
Banner Sales  
Game Sponsorship

**HS Cheer**

Spirit Sales  
Elementary Cheer Clinic

**Wrestling**

Tiger Gear  
Mattress Sale  
Spaghetti Dinner  
Quilt Raffle  
Jr. High Buyout Tourney  
HS Buyout Tourney

**Boys Basketball**

Tiger Shooting Camp  
Tiger All Star Camp

**g. CENTRAL ACADEMY**

Recycle & Sell Aluminum Cans

**h. GIFTED RESOURCE TEACHER**

Donors Choose

**i. TPS ATHLETICS**

**MS Cheer**

Bedlam Battle: t-shirt sales  
Spirit Sales  
Tiger Cookie Sales  
Girls Night Sleepover

**MS Cheer & Dance**

Pink Out Bonanza  
Halloween Dance  
Winter Formal

**MS Dance**

**3. Trips:**

- a. Heather Willis, Aug 1-3 2016, Springdale AR, Northwest Arkansas Summer Publications Workshop. (Activity Fund)

**4. COOP Agreement(s):**

- a. Alt Ed Coop Agreement between Tahlequah, Briggs, and Hulbert with Tahlequah as the LEA.

**T. Discussion and vote to approve or not approve the following Policy Reviews/Revisions:**

- 1. Policy 6115 Child Abuse and Neglect
- 2. Policy 5020 School Hours Policy

**U. Discussion and vote to approve or not approve changes to the following job description(s):**

- 1. Art Paraprofessional-Elementary
- 2. Homeless Liaison

**V. Discussion, and vote to approve or not approve the Schedule of Encumbrances:**

	<u>2015-16 (attachment A)</u>
1. General Fund	None
2. General Fund Grants	3329-3335
3. Coop Fund	None
4. Building Fund	101
5. Bond Fund (38)	None
6. Sinking Fund	None
7. QZAB	13

	<u>2016-17 (attachment B)</u>
1. General Fund	75-352
2. General Fund Grants	3083-3097
3. Coop Fund	None
4. Building Fund	55-61
5. Bond Fund (38)	None
6. Sinking Fund	None
7. QZAB	None

**W. Executive session:** Motion and vote to convene in executive session – Executive Session Authority: *25 Okla.Stat. § 307(B) (1) (2) and (7)*. The Board proposes to discuss the following matters during its closed session:

- 1. Personnel items Z.1 Transfers, Z.2 Employment and Z.3 Grant Employment..
- 2. Employee-related negotiations with TEA and TESSA with no resulting vote intended.
- 3. Employee-related negotiations for Administrators/Supervisors with no resulting vote intended.

**X. Motion and vote to acknowledge the Board’s return to open session.**

**Y. Board President’s statement of executive session minutes.**

**Z. Motion and vote to approve or not approve Personnel Items Z1-Z3;**

**1. JOB TRANSFERS: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:**

		<u>Effective</u>
Wilder, Robert	Fleet/Facility Attendant to Food Service Worker	2016-17 SY
Bonner, Jaclyn	2/3 Cen. & 1/3 Her. to 2/3 Cen.& 1/3 Seq. SPED Teacher	2016-17 SY
	Temporary 1-Year Contract	
Christie, Jim	Retired Part Time Para Sub to THS Guard Shack Attendant	2016-17 SY
Carpenter, Jacqueline	TMS Cashier/Secretary to Cherokee Cashier/Secretary	2016-17 SY
Cooper, Stephanie	Cherokee Cashier/Secretary to Heritage Cashier/Secretary	2016-17 SY
Dallis, Linda	THS Cook to Heritage Cook	2016-17 SY
Hawkins, Theresa	THS Cashier/Secretary to TMS Cashier/Secretary	2016-17 SY
Shoopman, Patricia	Greenwood Food Service Worker to TMS Food Service Worker	2016-17 SY
Starks, Sharla	Greenwood Food Service Worker to TMS Food Service Worker	2016-17 SY
McDaniel, Steve	Sequoyah Custodian to Cherokee Custodian	July 1, 2016

Edwards, Richard	Sequoyah Custodian to Cherokee Custodian	July 1, 2016
Kerr, Tracey	Cherokee Custodian to Greenwood Custodian	July 1, 2016
Edminsten, Maejean	THS Custodian to BOE, Central Academy, Maintenance, Transportation and Personnel Annex	July 1, 2016

**2. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED: Effective**

Ferguson, Garry	Retired-Admin ½ Time Temporary 1-Year Contract	2016-17 SY
Meigs, Janell	Retired-Admin ½ Time Temporary 1-Year Contract	2016-17 SY
Jones, Nancy	Retired-Admin ½ Time Temporary 1-Year Contract	2016-17 SY
Molloy, Pat	Retired-Admin ½ Time Temporary 1-Year Contract	2016-17 SY
Ogden, Don	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Poteete, Darryl Fred	Ret Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Lewis, Lisa	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Ferguson, Janel	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Croman, Judy	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Green, Glenda	Retired-Support ½ Time Temporary 1-Year Contract	2016-17 SY
Sullivan, Mary Frances	Retired-Support ½ Time Temporary 1-Year Contract	2016-17 SY
Birchett, David	Retired-Admin THS Temporary 1-Year Contract	2016-17 SY
Goodwin, Gary	Retired-Admin ½ Time Temporary 1-Year Contract	2016-17 SY
Rogers, Ronnie G.	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Rucker, Janice	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Dowling, Marjean	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Rozell, Patti	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Rogers, Laura A.	Retired-Certified ½ Time Temporary 1-Year Contract	2016-17 SY
Johnson, Teri	Retired-Support Temporary 1-Year Contract	2016-17 SY
Price, Cheryl	Retired-Support ½ Time Temporary 1-Year Contract	2016-17 SY
Rogers, Lorene	Retired-Support Temporary 1-Year Contract	2016-17 SY
Thompson, Aree	Retired-Support ½ Time Temporary 1-Year Contract	2016-17 SY
Eatmon, Daymon	Bus Driver/Trans Temporary 1- Year Contract	2016-17 SY

**New Employment, July 2016**

_____	Speech Pathologist Temporary 1-Year Contract	2016-17 SY
_____	Certified SPED Teacher Temporary 1-Year Contract	2016-17 SY
_____	½ Math Teacher Temporary 1-Year Contract	2016-17 SY
_____	Special Care Para Temporary 1-Year Contract	2016-17 SY
_____	Certified Teacher Temporary 1-Year Contract	2016-17 SY
_____	Certified Teacher	2016-17 SY

_____	Temporary 1-Year Contract Support-Food Service Worker	2016-17 SY
_____	Temporary 1-Year Contract Support-Cook,	2016-17 SY
_____	Temporary 1-Year Contract Support-Cook	2016-17 SY
_____	Temporary 1-Year Contract Support-Cook	2016-17 SY
_____	Temporary 1-Year Contract Support-Cook	2016-17 SY
_____	Temporary 1-Year Contract Support-Cook	2016-17 SY
_____	Temporary 1-Year Contract SPED Teacher	2016-17 SY
_____	Certified Teacher	2016-17 SY
_____	Temporary 1-Year Contract	

**3. GRANT PERSONNEL EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED** Effective

Dobbins, Val	Degreed – Drug Free/Safe Schools Coordinator	2016-17 SY
	Temporary 1-Year Contract	
Lowe, Jyme	Degreed – Preventionist	2016-17 SY
	Temporary 1-Year Contract	
Morton-Bloomer, Desirae	Degreed – Community Prevention Specialist	2016-17 SY
	Temporary 1-Year Contract	
Bruner, Bonesha	Degreed – Dist. Homeless Liaison	2016-17 SY
	Temporary 1-Year Contract	

**4. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:** Effective

Elizabeth O'Connell	Child Nutrition Cashier	July 8, 2016
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**AA. New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: 25 Okla. Stat. Section 311(A) (9)

**AB. Motion and vote to adjourn**

**Scheduled Meeting:** The next regularly scheduled meeting of the Board of Education is Thursday, August 11, 2016 at 6:00 PM. At the Board of Education Building, 225 N Water, Tahlequah Oklahoma

Posted at \_\_\_\_\_ p.m. this \_\_\_\_ day of July, 2016 at the Board of Education Building, 225 N Water, Tahlequah Oklahoma (17 pages including attachments A & B)

\_\_\_\_\_  
Notary Public Signature

12005570  
Notary Number