AGENDA
REGULAR MEETING
Tahlequah Board of Education, I-35
Tuesday, July 12, 2016 6:00 PM
Board of Education Conference Room - 225 N Water Ave Tahlequah, Oklahoma

A. Call to order – Sharon Ballew, President
   1. Recording of members present and absent
   2. Pledge of Allegiance

B. Discussion and vote to approve or not approve the Minutes for previous meeting(s):
   1. June 14, 2016

C. Discussion and vote to approve or not approve the Monthly Financial Reports:
   1. Receipt and Balance Statement
   2. Student Activity Account Summary
   3. Miscellaneous Reports

D. Discussion and vote to approve or not approve 2015-16 Supplemental Appropriations $1,681,130.91.

E. Directors Report:
   2. Summer Projects-Randy Underwood/Brad Jones

F. Superintendent’s Report
   1. Budget
   2. E-Meetings
   3. Transfers

G. Public to be heard - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time unless other administrative complaint procedures have been exhausted. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.

H. Discussion and vote to approve or not approve De-Regulation Application for Library Media Specialist at Greenwood Elementary for the 2016-17 school year.

I. Discussion and vote to approve or not approve re-authorizing payment of Voluntary Separation/Retirement Program for the 2016-17 FY that was approved by the board Feb. 16, 2016

J. Discussion and vote to approve or not approve the following handbooks/manuals:
   1. Student Handbooks
      a. PreK – 5th Grade
      b. Tahlequah Middle School
      c. Tahlequah High School
      d. CCREA
      e. Athletics
      f. Transportation

3. First Read of Faculty/Staff Handbooks
   a. Elementary
   b. Middle School
   c. High School
   d. Child Nutrition
   e. Athletics

K. Discussion and vote to approve or not approve the proposed 2016-17 bus routes

L. Discussion and vote to approve or not approve recognition of academic credit as offered by the Indian Capital Career and Technology Center: Weighted Lab Science credit designated as Anatomy.

M. Discussion and vote to approve or not approve weighted laboratory science and math credit for students enrolled in Career Tech BioMedical Science Academy:
   Year 1:
   1 for AP Biology
   1 for Pre-AP Calculus (or Algebra II)
   1 for Principles of Biomedical Science
   1 for Human Body Systems

   Year 2:
   1 for AP Physics
   1 for AP Calculus AB
   1 for Biomedical Interventions
   1 for Biomedical Innovations.

N. Discussion and vote to approve or not approve recommended approved and denied/cancelled open transfers.

O. Discussion and vote to approve or not approve the following memberships/subscriptions:
   1. OSSBA Policy Services renewal.
   2. Buy Board National Purchasing Cooperative.

P. Discussion and vote to approve or not approve the following Bids and Quotes:
   1. Child Nutrition bid for delivery of prepared pizza for the 2016-17 SY. Recommending the bid from Mazzio’s Pizza for $4.95 per slice.
   2. Child Nutrition bid for dairy products for the 2016-17 SY. Recommending the bid from Hiland Dairy for a total of $527,100.80.
   3. Child Nutrition bid for Fire Suppression Systems Service and Inspection for the 2016-17 SY. Recommending the bid from SimplexGrinnell in the amount of $1,590.00.
   4. Child Nutrition bid for Exhaust Duct Cleaning for the 2016-17 SY. Recommending the bid from Bare Metal Standard in the amount of $4500.00.

Q. Discussion and vote to approve or not approve the following Lease purchase agreements for the fiscal year ending June 30, 2017.
   1. Copier equipment, dated November 12, 2015 with DeLage Landen Public Finance LLC.
   2. VoAg truck, dated August 20, 2012 with BancFirst.
   3. VoAg trailer, dated July 1, 2014 with Armstrong Bank.

R. Discussion and vote to approve or not approve the following Sublease agreements for the FY 2017:
   1. Board to consider and take action on a motion approving the renewal of the Sublease Agreement for the fiscal year ending June 30, 2017 as required under provisions of the Sublease Agreement dated September 30, 2009 between the District and Tahlequah Educational Facilities Authority.
   2. Board to consider and take action on a motion approving the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2017 as required under the provisions of the Equipment Lease Purchase Agreement dated August 24, 2010 between the District and Zions First National Bank.
3. Board to consider and take action on a motion approving the renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2017 as required under the provisions of the Equipment Lease Purchase Agreement dated November 5, 2015 between the District and Zions First National Bank.

S. Business Items - Consent Docket Vote to approve or not approve the following:

1. Contracts/Agreements (2016-17 School Year):
   a. Agreement with Guard Tronic, Inc. to provide Fire system equipment, installlation and monthly service/monitoring charge for the THS Boys Athletic/Weight Room, THS Girls Weight Room and THS Coaches Office.
   b. Agreement with J & J School Services to conduct research and complete application for Impact Aid funding.
   c. Agreement with CCOSA (Cooperative Council for Oklahoma School Administration) for renewal to participate in the Financial Assistance for School Districts Program for the 2016-17 SY.
   d. Agreement with Glynlyon, Inc. for renewal of 50 Odyssey Ware 2.0 on-line licenses.
   e. Agreement with Cintas to provide uniform shirts for the following: custodial, mechanics, maintenance and grounds department support employees.
   g. Agreement with Cherokee Nation to provide services for children with qualifying disabilities enrolled in the Cherokee Nation Headstart Program.
   h. Agreement with All American Fire Systems for annual fire sprinkler inspection.
   i. Supplemental Services contract with Breeanna Cross to provide Colorguard Summer Band Instruction.
   j. Agreement with Briggs School provide psychological testing services to eligible students as needed.
   k. Agreement with Briggs School to provide transportation services to and from Parkview School for the Blind in Muskogee for student(s).
   l. Agreement with Briggs School to provide two class periods of instrumental music instruction from a certified instrumental music teacher for the 2016-17 SY.
   m. Supplemental Services Contract with Cherokee County Board of County Commissioners for placement of Cadre Officer
   n. Agreement renewal (year 3 of 3) with Midwest Sporting Goods/Russell Athletics to purchase athletic clothing/equipment.
   o. Agreement with TMC Migrant Seasonal Head Start (TMS MSHS) to provide Special Education services to eligible students
   p. Agreement with Reliance Communication, LLC for renewal of the School Messenger calling system.
   q. Amendment to SoonerCare Provider Agreement for Schools for Medicaid billing.
   r. Amendment to Contract with Tower Co. to extend existing option renewal period for one year to July 23, 2017
   s. Supplemental Service contract with Steven Crawford to provide keynote address to Faculty/Staff.
   t. Supplemental Service Contract with Billie Jordan to provide external evaluation of Regional MSP Grant.
   u. Supplemental Service Contract with Northeastern State University to conduct a 2-day middle school cheer camp.
   v. Agreement with Oklahoma Department of Career Tech for the Carl Perkins FY17 allocations in the amount of $48,908.00
   w. Agreement with Tahlequah City Police Department to provide funding to prevent underage drinking.
   x. Agreement with the City of Tahlequah to provide 10 hours of drug dog services.
   y. Agreement with DHS to provide one School Based Social Worker.
   z. Agreement with Judi Barber (Collaborating for Results, Inc. to provide professional development.

2. Fundraisers 2016-17 School Year

   a. HERITAGE ELEMENTARY
      Arby’s Night
      Backwoods Salsa Sales
      Basket Auction
      Book Fair
      Box Tops for Education
      Boxes for Military
      Brochure Sales/Tumblers
      Bunko
      Buy Out
      Can Drive
      Catfish Kitchen Night
      CD and/or DVD sales
      Charlie’s Chicken Night
      Chill’s
      Christmas Store
      Class Pictures
      Computers for Education
      Del Rancho Night
      Donations
      Fall Festival
      Fall Pictures
      Jerky Sales
      Jog-A-Thon
      Kite Flying Day
Water Sales @ Little Olympics  
McTeacher Night  
NSU Play/Movie/Field Trips  
Outdoor Movie  
Parents Night Out  
Pizza Hut Night  
Rib Crib Night  
Skate Night  
Socktober  
Sonic Night  
Spaghetti Dinner  
Special Olympics Polar Plunge Penny Drive  
Spring Pics  
Tattoo Sales  
Teacher Basketball  
T- Shirt Sales  
Water is Life  
Heritage Yard Sale  
Yearbook Sales  

b. CHEROKEE ELEMENTARY  
School Skate  
Fall Yearbook Pictures  
Class Pictures  
DVD of Music Programs  
Yearbooks  
Spring Pictures  
Cherokee PTO  
T-Shirt Sales  
Jog-a-thon  
Cherokee STUCO  
Smelly Pencils  
Cherokee Library  
Fall Book Fair  
Spring Book Fair  

TSA/STEM  
Rummage Sale  
Snack Sales during Boys Scout Event  
Car Wash  
Recycling  
Donations  
TMS PTO  
Concessions @ 3 Sisters Fin CC Meet  
Spirit Items  
Breakfast with Santa  
Donkey Basketball & Dinner  
TMS Activity  
Basketball Buy Out  
Hat Day  
T-shirt Sales  
Basketball Concessions  
BG Club Basketball Concessions  
Staff Concessions  
Cookie Dough Sales  
Volleyball Buyout  
Chili’s Fundraiser  
Choir  
Cook Around the World  
CD Sales  
Atwood’s Hot Dog Sales  
Rock-a-thon  
Flamingos in Flock-tober  

f. HIGH SCHOOL  
Art Club  
Face Painting  
Crystal Bridges & Philbrook Mus fees from stu.  
Band  
Accessory Sale  
Public Solicitation of Funds
Concessions Stand
60 Minute Fund Raiser
Super Spray Car Wash
Blue & Gold Sausage Sales
Car/Vehicle Raffle
OSSAA Concessions
All-Star Band Clinic
Taco Dinner and Auction
Collections of Fees Relating to Costs

**BPA**
Sell Ads for Basketball Program
Dues
Tournament Programs
3-D Items
DVD Sales
Posters
Engraved Items
Plaques, Trophies, Awards
Conference Registration

**English Club**
English Club Dues
Scholastic Book Fair
English Club T-Shirt Sales
Tiger Reader T-Shirt Sales

**JROTC**
Fan Cloth Sales
Great American Fundraising
Pennies for Patients
Chilies 10% Sales Donation

**Science Club**
Science Club T-Shirts
Fan Cloth THS Clothing Sales
Young Scientist Adventure Night
Fan Cloth THS Clothing Sales

**Theater Arts**
Angel Program
Dept. and Production T-Shirts
Scenes & Things Performance
A Hometown Christmas

**THS Activity Account**
Sell Tiger Pride Shirts
Tiger Cards

**Yearbook**
Sell Business Ads and Donations
Senior Ad Sales
2017 and older Yearbook Sales

g. **CENTRAL ACADEMY**
Recycle & Sell Aluminum Cans

h. **GIFTED RESOURCE TEACHER**
Donors Choose

i. **TPS ATHLETICS**

**MS Cheer**
Bedlam Battle: t-shirt sales
Spirit Sales
Tiger Cookie Sales
Girls Night Sleepover

**MS Cheer & Dance**
Pink Out Bonanza
Halloween Dance
Winter Formal

**MS Dance**

**TPS Athletics**
Sign Sales
Spirit Sales

**Cross Country**
Chill's Night
Early Tiger Meet

**Boys Soccer**
Spaghetti Dinner
Banner Sales
Game Sponsorship

**HS Cheer**
Spirit Sales
Elementary Cheer Clinic

**Wrestling**
Tiger Gear
Mattress Sale
Spaghetti Dinner
Quilt Raffle
Jr. High Buyout Tourney
HS Buyout Tourney

**Boys Basketball**
Tiger Shooting Camp
Tiger All Star Camp
3. Trips:

4. COOP Agreement(s):
   a. Alt Ed Coop Agreement between Tahlequah, Briggs, and Hulbert with Tahlequah as the LEA.

T. Discussion and vote to approve or not approve the following Policy Reviews/Revisions:
   1. Policy 6115 Child Abuse and Neglect
   2. Policy 5020 School Hours Policy

U. Discussion and vote to approve or not approve changes to the following job description(s):
   1. Art Paraprofessional-Elementary
   2. Homeless Liaison

V. Discussion, and vote to approve or not approve the Schedule of Encumbrances:

   2015-16 (attachment A)
   1. General Fund
      None
   2. General Fund Grants
      3329-3335
   3. Coop Fund
      None
   4. Building Fund
      101
   5. Bond Fund (38)
      None
   6. Sinking Fund
      None
   7. QZAB
      None

   2016-17 (attachment B)
   1. General Fund
      75-352
   2. General Fund Grants
      3083-3097
   3. Coop Fund
      None
   4. Building Fund
      55-61
   5. Bond Fund (38)
      None
   6. Sinking Fund
      None
   7. QZAB
      None

W. Executive session: Motion and vote to convene in executive session – Executive Session Authority: 25 Okla.Stat. § 307(B) (1) (2) and (7). The Board proposes to discuss the following matters during its closed session:
   2. Employee-related negotiations with TEA and TESPA with no resulting vote intended.
   3. Employee-related negotiations for Administrators/Supervisors with no resulting vote intended.

X. Motion and vote to acknowledge the Board’s return to open session.

Y. Board President’s statement of executive session minutes.

Z. Motion and vote to approve or not approve Personnel Items Z1-Z3;
   1. JOB TRANSFERS: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:

<table>
<thead>
<tr>
<th>Name</th>
<th>Transfer Details</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wilder, Robert</td>
<td>Fleet/Facility Attendant to Food Service Worker</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Bonner, Jaclyn</td>
<td>⅔ Cen. &amp; ⅓ Her. to ⅔ Cen. &amp; ⅓ Seq. SPED Teacher</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Christie, Jim</td>
<td>Retired Part Time Para Sub to THS Guard Shack Attendant</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Carpenter, Jacqueline</td>
<td>TMS Cashier/Secretary to Cherokee Cashier/Secretary</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Cooper, Stephanie</td>
<td>Cherokee Cashier/Secretary to Heritage Cashier/Secretary</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Dallis, Linda</td>
<td>THS Cook to Heritage Cook</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Hawkins, Theresa</td>
<td>THS Cashier/Secretary to TMS Cashier/Secretary</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Shoopman, Patricia</td>
<td>Greenwood Food Service Worker to TMS Food Service Worker</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>Starks, Sharla</td>
<td>Greenwood Food Service Worker to TMS Food Service Worker</td>
<td>2016-17 SY</td>
</tr>
<tr>
<td>McDaniel, Steve</td>
<td>Sequoyah Custodian to Cherokee Custodian</td>
<td>July 1, 2016</td>
</tr>
</tbody>
</table>

   Temporary 1-Year Contract
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edwards, Richard</td>
<td>Sequoyah Custodian to Cherokee Custodian</td>
<td>July 1, 2016</td>
<td></td>
</tr>
<tr>
<td>Kerr, Tracey</td>
<td>Cherokee Custodian to Greenwood Custodian</td>
<td>July 1, 2016</td>
<td></td>
</tr>
<tr>
<td>Edminsten, Maejean</td>
<td>THS Custodian to BOE, Central Academy, Maintenance, Transportation and Personnel Annex</td>
<td>July 1, 2016</td>
<td></td>
</tr>
</tbody>
</table>

**2. EMPLOYMENT:** Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

- **Effective**
- **Temporary 1-Year Contract**
- **2016-17 SY**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ferguson, Garry</td>
<td>Retired-Admin ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Meigs, Janell</td>
<td>Retired-Admin ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Jones, Nancy</td>
<td>Retired-Admin ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Molloy, Pat</td>
<td>Retired-Admin ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Ogden, Don</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Poteetee, Darryl Fred</td>
<td>Ret Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Lewis, Lisa</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Ferguson, Janel</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
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<tr>
<td>Croman, Judy</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
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<tr>
<td>Green, Glenda</td>
<td>Retired-Support ½ Time</td>
<td>2016-17 SY</td>
<td></td>
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<tr>
<td>Sullivan, Mary Frances</td>
<td>Retired-Support ½ Time</td>
<td>2016-17 SY</td>
<td></td>
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<tr>
<td>Birchett, David</td>
<td>Retired-Admin THS</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Goodwin, Gary</td>
<td>Retired-Admin ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Rogers, Ronnie G.</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Rucker, Janice</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Dowling, Marjean</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Rozell, Patti</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Rogers, Laura A.</td>
<td>Retired-Certified ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Johnson, Teri</td>
<td>Retired-Support</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Price, Cheryl</td>
<td>Retired-Support ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Rogers, Lorene</td>
<td>Retired-Support</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Thompson, Aree</td>
<td>Retired-Support ½ Time</td>
<td>2016-17 SY</td>
<td></td>
</tr>
<tr>
<td>Eatmon, Daymon</td>
<td>Bus Driver/Trans</td>
<td>2016-17 SY</td>
<td></td>
</tr>
</tbody>
</table>

**New Employment, July 2016**

- Speech Pathologist
- Temporary 1-Year Contract
- Certified SPED Teacher
- Temporary 1-Year Contract
- ½ Math Teacher
- Temporary 1-Year Contract
- Special Care Para
- Temporary 1-Year Contract
- Certified Teacher
- Temporary 1-Year Contract
- Certified Teacher
- Temporary 1-Year Contract
3. **GRANT PERSONNEL EMPLOYMENT:** Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED.

**Effective**
- Dobbins, Val
  - Degreed – Drug Free/Safe Schools Coordinator
  - Temporary 1-Year Contract
  - 2016-17 SY

- Lowe, Jyme
  - Degreed – Preventionist
  - Temporary 1-Year Contract
  - 2016-17 SY

- Morton-Bloomer, Desirae
  - Degreed – Community Prevention Specialist
  - Temporary 1-Year Contract
  - 2016-17 SY

- Bruner, Bonesha
  - Degreed – Dist. Homeless Liaison
  - Temporary 1-Year Contract
  - 2016-17 SY

4. **RESIGNATION:** Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED.

**Effective**
- Elizabeth O’Connell
  - Child Nutrition Cashier
  - July 8, 2016

**AA. New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: *25 Okla. Stat. Section 311(A)* (9)

**AB. Motion and vote to adjourn**

**Scheduled Meeting:** The next regularly scheduled meeting of the Board of Education is Thursday, August 11, 2016 at 6:00 PM. At the Board of Education Building, 225 N Water, Tahlequah Oklahoma

Posted at __________ p.m. this __ day of July, 2016 at the Board of Education Building, 225 N Water, Tahlequah Oklahoma (*17 pages including attachments A & B*)

_________________________  12005570
Notary Public Signature  Notary Number