

AGENDA
REGULAR MEETING
Tahlequah Board of Education, I-35
Thursday, March 10, 2016 6:00 PM
Board of Education Conference Room - 225 N Water Ave Tahlequah, Oklahoma

- A. Call to order** – Sharon Ballew, President
1. Recording of members present and absent
 2. Pledge of Allegiance – Cherokee Elementary students-Riley and Hannah Priest
- B. Discussion and vote to approve or not approve the appointment of _____ to vacant Board Seat #4, with appointee to serve until February 2017.**
- C. Tigers R.O.A.R.**
1. Heritage Elementary-Grades 3-5 won the state competition in Think Through Math.
 2. THS- Girls State Representatives
- D. Discussion and vote to approve or not approve the Minutes for previous meetings:**
1. Minutes for February 16, 2016
 2. Minutes for February 18, 2016 Special Board Meeting
- E. Discussion and vote to approve or not approve the Monthly Financial Reports:**
1. Receipt and Balance Statement
 2. Student Activity Account Summary
 3. Miscellaneous Reports
 4. Child Nutrition Report
- F. Principal's and Directors Reports**
1. Randy Underwood-Bus Trade Report
- G. Superintendent's Report**
1. Budget
 - Summer School
 - Personnel
 2. Board Seat #4 appointment
- H. Public to be heard** - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time unless other administrative complaint procedures have been exhausted. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.
- I. Business Items - Consent Docket Vote to approve or not approve the following:**
- 1. Contracts:**
- a. THS Band – Supplemental Services Contract with Rusty Helms to provide services as All-Star Band Guest Conductor
 - b. THS Band – Supplemental Services Contract with LaNell Spyles to provide services as 6th Grade All-Star Band Director
 - c. Agreement with KI BOIS for Transition Agreement for Pre K Students
 - d. Agreement with ACT for ACT District Participation Agreement
 - e. Supplemental Service Agreement with Adam's Backyard Bouncers (Adam Richmond) to provide inflatables for end of school year events
 - f. Agreement with Jumpin Jiminy to provide recreational equipment for Save-A-Senior all night graduation party
 - g. Agreement with White House Productions to provide hypnotists for Save-A-Senior all night graduation party

- h. Agreement with DJ Connection to provide DJ and sound equipment for Save-A-Senior all night graduation party
- i. Agreement with Sodexo to provide food/services for the Save-A-Senior all night graduation party
- j. Agreement with NSU to rent facilities for the Save-A-Senior all night graduation party
- k. Agreement with NSU for lease of Doc Wadley Stadium to be used for THS Soccer
- l. Agreement with Walsworth Yearbooks for 2016-17 Tahlequah Middle School Yearbooks
- m. Agreement renewal with Walsworth Yearbooks for 2016-17 Tahlequah High School Yearbooks
- n. THS Prom - Supplemental Services Contract with Kenny Harris to provide DJ services for THS Prom
- o. THS Prom – Supplemental Services Contract with Sodexo to provide refreshments for THS Prom
- p. Agreement with Edmentum Licenses renewal for Study Island Software at Heritage Elementary
- q. THS – Save-A-Senior Supplemental Services Contract with Tatur Racing to provide chip timing services for marathon/run
- r. ABE/Alt ED – Agreement with Dept. of Career & Technology Education (ODCTE) to fund attendance to the 2016 COABE Spring Conference for ABE Staff Professional Development

2. Fundraisers:

- a. TMS-Chile's Fundraiser
- b. Greenwood Student Council-Gorilla Garage
- c. Baseball Boosters-sell raffle tickets for drawing of various items
- d. Save-A-Senior-golf tournament and masonic breakfast
- e. THS Art Club International Dinner & Auction
- f. THS Tennis-Rib Crib Night and gift basket raffle
- g. TMS Band-meat stick sales
- h. THS English Club-t-shirt sales

3. Out of State/Overnight Trips:

- a. Michael Hunt-June 6-10, 2016-Ft Sill, Lawton OK-JROTC Summer Camp (*activity fund*)
- b. Matt Davis & Brett Bardell-March 25 & 26, 2016-Moore OK-Softball Tournament (*activity fund*)
- c. Val Dobbins-March 29-April 1, 2016-Atlanta GA-National RX Abuse Summit (*Tahlequah B.E.S.T.*)
- d. Ruth Poteete, Mandi Jordan, Melissa Moore, Jean Meier, Fred Poteete, Rebecca Parish, Allison Collins and Tasha Hix-May 11-13, 2016-Stillwater OK-State Special Olympics (*district & activity fund*)
- e. Paula Sloan and Tammie Parris April 10-13, 2016-Dallas, TX; Commission on Adult Basic Education Conference(COABE) (career tech funding)
- f. Peggy Williams and one student May 5-8, 2016-Boston, MA; BPA National Competition

J. Discussion and vote to approve or not approve the agreement with National Bus Sales for the purchase of two (2) 2013 44 passenger activity buses with trade-in of two (2) 2005 55 passenger MCI Buses for 67,500.00 total.

K. Discussion, and vote to approve or not approve the Schedule of Encumbrances:

	<u>2015-16</u>
1. General Fund	644-656
2. General Fund Grants	3266-3275
3. Coop Fund	none
4. Building Fund	77-82
5. Bond Fund (38)	none
6. Sinking Fund	none
7. QZAB	Q3-Q5

L. Executive session: Motion and vote to convene in executive session – Executive Session Authority: *25 Okla.Stat. § 307(B) (1) and (7)*. The Board proposes to discuss the following matters during its closed session:

1. Personnel items

RE-EMPLOYMENT of certified administrators for the 2016-17 school year:

- a. DeAnn Mashburn – Executive Director of Human Resources and Secondary Curriculum
- b. Randy Underwood – Executive Director of Technology and Operations
- c. Anita Lightcap –Curriculum and Special Program Coordinator
- d. Cory Slagle – Secondary Principal
- e. Jaycie Smith – Middle School Principal
- f. Lacie Davenport – Elementary Principal
- g. Marissa McCoy - Elementary Principal
- h. Susan VanZant - Elementary Principal

- i. Tanya Jones – Pre K Principal
- j. Vicki Bush – Secondary Assistant Principal
- k. David Bookout – Secondary Assistant Principal
- l. Phillip Bush – Secondary Assistant Principal
- m. Misty Blunt - Elementary Assistant Principal
- n. Abby Lamons - Elementary Assistant Principal
- o. Nicole Molloy - Elementary Assistant Principal
- p. Laura Watts – Academic Dean
- q. Paula Sloan – Alternative Education Director
- r. Matt Cloud – Athletic Director

RE-EMPLOYMENT of non-certified administrators for the 2016-17 school year:

- a. Diane Adamson – Director of Finance
- b. Robert Batson – Director of Technology
- c. Brad Jones – Director of Maintenance, Grounds and Transportations
- d. Rhonda Kerns – Director of Child Nutrition
- e. Christine Gonzales – Federal Programs and Grants Manager
- f. Kathy Daniel – BOE Office Manager
- g. Wendy Wallace – Personnel Specialist
- h. Meghan Lowry – Personnel Specialist
- i. Brenda Hammer – Student Information, District Reporting and Technology Training Specialist
- j. Dana Dobson – Child Nutrition Specialist

M. Motion and vote to acknowledge the Board’s return to open session.

N. Board President’s statement of executive session minutes.

O. Motion and vote to approve or not approve Personnel Items O1 - O5

1. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

- a. _____ Bus Driver Effective
2/24/2016
Temp 1 year contract

2. RE-EMPLOYMENT: Upon the recommendation of the Superintendent, the re-employment of the following certified administrators for the 2016-17 school year, be APPROVED;

- a. DeAnn Mashburn – Executive Director of Human Resources and Secondary Curriculum
- b. Randy Underwood – Executive Director of Technology and Operations
- c. Anita Lightcap –Curriculum and Special Program Coordinator
- d. Cory Slagle – Secondary Principal
- e. Jaycie Smith – Middle School Principal
- f. Lacie Davenport – Elementary Principal
- g. Marissa McCoy - Elementary Principal
- h. Susan VanZant - Elementary Principal
- i. Tanya Jones – Pre K Principal
- j. Vicki Bush – Secondary Assistant Principal
- k. David Bookout – Secondary Assistant Principal
- l. Phillip Bush – Secondary Assistant Principal
- m. Misty Blunt - Elementary Assistant Principal
- n. Abby Lamons - Elementary Assistant Principal
- o. Nicole Molloy - Elementary Assistant Principal
- p. Laura Watts – Academic Dean
- q. Paula Sloan – Alternative Education Director
- r. Matt Cloud – Athletic Director

3. RE-EMPLOYMENT: Upon the recommendation of the Superintendent, the re-employment of the following non-certified administrators for the 2016-17 school year, be APPROVED:

- a. Diane Adamson – Director of Finance
- b. Robert Batson – Director of Technology

- c. Brad Jones – Director of Maintenance, Grounds and Transportations
- d. Rhonda Kerns – Director of Child Nutrition
- e. Christine Gonzales – Federal Programs and Grants Manager
- f. Kathy Daniel – BOE Office Manager
- g. Wendy Wallace – Personnel Specialist
- h. Meghan Lowry – Personnel Specialist
- i. Brenda Hammer – Student Information, District Reporting and Technology Training Specialist
- j. Dana Dobson – Child Nutrition Specialist

4. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

- | | | |
|----|---|------------------|
| | | <u>Effective</u> |
| a. | Sheila Norwood Child Nutrition | 2/12/2016 |
| b. | Josefina Canales Special Cara Para | 3/11/2016 |

5. MILITARY LEAVE: Upon the recommendation of the Superintendent, the military leave of the following person(s), be APPROVED:

- | | | |
|----|---|------------------|
| | | <u>Effective</u> |
| a. | Joshua L. Hamilton Certified Teacher | 2/8/16 – 5/6/16 |

S. New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: *25 Okla. Stat. Section 311(A) (9)*

T. Motion and vote to adjourn

Scheduled Meeting: The next regularly scheduled meeting of the Board of Education is Thursday, April 14, 2016 at 6:00 PM.

Posted at _____ p.m. this _____ day of March, 2016 at the Board of Education Building, 225 N Water, Tahlequah Oklahoma

Notary Public Signature

12005570
Notary Number